

# **3** alarm levels for guests

## **The red level**



# The yellow level

# The green level



## The green level



#### **Basic rules:**

- Regular hand disinfection
- Keeping the distance of 1.5 m



#### Canteen:

- Having meals at designated places only
- Plexiglas screens separate the seats



#### Admission of guests:

• Limiting the admission of external guests and guests from other Danfoss sites (admission only in business-justified situations)



#### Separation of employee groups:

- Restricting entry to the production area or employees from the given site, but working outside the production area
- Permanent opening of doors in passageways



#### Disinfection of surfaces:

- Disinfecting doorknobs, taps and handrails (twice a day)
- Disinfecting air conditioning vents (once a week, at the weekend)
- UV lamp disinfection after trainings in the screening room and in A201 in Grodzisk



#### Taking temperature:

• Guests are kindly requested to take the temperature at the reception desk in the office building



## The yellow level



#### **Basic rules:**

- Regular hand disinfection
- Keeping the distance of 1.5 m



#### Wearing masks:

- in meetings
- in all common areas corridors, bathrooms, canteen (except when eating), conference rooms



#### **Canteen:**

- · Having meals at designated places only
- Plexiglas screens separate the seats



#### Admission of quests:

- No admission of external guests (entry only with permission of the area manager)
- · Limiting the admission of employees from other Danfoss site (entry only with permission of the area manager)
- OPTIONAL: No admission of employees from other Danfoss sites (entry only with permission of the area manager)



- Limiting the number of F2F meetings - majority on teams
- Restricting entry to the production area for employees from the given site, but working outside the production area
- Permanent opening of doors in passageways



#### **Disinfection of surfaces:**

- Disinfecting doorknobs, taps and handrails (twice a day)
- Disinfecting air conditioning vents (once a week, at the weekend)
- UV lamp disinfection after trainings in the screening room and in A201 in Grodzisk



#### **Taking temperature:**

 Guests are kindly requested to take the temperature at the reception desk in the office building



### **The red level**



#### **Basic rules:**

Wearing masks:

conference rooms

while working

• in meetings

- Regular hand disinfection
- Keeping the distance of 1.5 m



#### **Disinfection of surfaces:**

- Disinfecting doorknobs, taps and handrails (twice a day)
- Disinfecting air conditioning vents (once a week, at the weekend)
- UV lamp disinfection after trainings in the screening room and in A201 in Grodzisk
- Professional disinfection (the so called fogging) every weekend



#### Canteen:

· Having meals at designated places only

on the company's external premises

in all common areas - corridors, bathrooms,

• Plexiglas screens separate the seats

canteen (except when eating),

OPTIONAL: Canteen closure



#### Admission of guests:

- No admission of external guests (entry only with permission of the area manager)
- No admission of employees from other Danfoss sites (entry only with permission of the area manager)



#### Separation of employee groups:

- No F2F meetings teams only
- No entry to the production area for employees from the given site, but working outside the production area
- Separation of individual shifts in time
- · Designation of one-way flow in production
- Permanent opening of doors in passageways
- OPTIONAL: Separate entrances, changing rooms and canteens for each production hall
- OPTIONAL: Closure of the connecting passage between halls 1 and 2 in Grodzisk

#### Taking temperature:

• Guests are kindly requested to take the temperature at the reception desk in the office building



